

	KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY DEEMED TO BE UNIVERSITY, BHUBANESWAR – 24 (Decl. U/S 3 of UGC Act, 1956) OFFICE OF THE CONTROLLER OF EXAMINATIONS
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Ref. KIIT-U/Exam –Enrolled/ 18148 /18

Date:30.10.18

Sub: - Payment of examination fees & enrollment for Autumn End Semester Examination-2018 in Regular & Back paper courses.

The payment of Examination fees (Rs.1000/- for regular subjects and Rs.200/- per backlog subject) & to enroll and appear for Autumn End Semesters Examination-2018 may please be notified as per the following details for information of students.

- (A) B.A.LL.B, BBA.LL.B & B.SC.LL.B(1st, 3rd, 5th, 7th & 9th Semester) 2018-2012 Admitted Batch
 (B) LLM(1st Semester) 2018 Admitted Batch

Action	Mode	Date	Contact person in case of any Problem
Booking of the subjects & Payment of Examination Fees	Student Self Service Portal	(1) 05.11.2018 - 15.11.2018 (Without Fine)	Asst COE
	Student Self Service Portal or by depositing the requisite amount at the Accounts Counter of respective School	(2) 16.11.2018 - 21.11.2018 (with fine Rs 50/-)	
		(3) 22.11.2018 - 24.11.2018 (with fine Rs 500/-)	
		(4) From 25.11.2018 onwards (with fine @ Rs.500/- per day)	
Downloading Admit card	Student Self Service Portal	24 th November,2018	Asst COE <u>along with copy of money receipt</u>

(C) B.A.LL.B, BBA.LL.B & B.SC.LL.B 2011 Admitted Batch and Ph. D. Course Work:

- a. As per above mentioned dates filling up the hard copy form available in the respective School.
- b. Payment of requisite fee at cash counter of respective school/Accounts section, Chintan building

The consolidated list for category (b) must reach office of the Controller of Examinations **on or before 24.11.2018** so that Admit Cards of eligible students may be issued to the Head of the school.

*** The SAP portal/offline action for students may not be active for examination booking unless University dues is cleared.**

Note:-The above Mentioned dates may kindly be circulated among students

Sd/-
Controller of Examinations